

Non Substantive Change Request

Approved By

Randy Cole

Approved Date

11/8/2011 12:59:21 PM

Controlling Board Number

DNR0100400

Agency Code Submitted From

DNR01

User Submitted By

carla.camp

Shorttitle

DNR Request Controlling Board waiver reinstatement

Change Description

The Department of Natural Resources respectfully requests that a Control Board Waiver be recreated in the amount of \$154,428.00 for vendor 0000049417, Feinknopf Macioce Schappa. On July 19, 2010, the Control Board approved a release of funds and Waiver of Competitive Bidding in the amount of \$306,365.00 for Feinknopf Macioce Schappa Architects, Inc. on Control Board DNR0100400. OBM created a ECB Waiver in OAKS accordingly for us. A copy of that ECB Waiver can be provided. DNR then encumbered Purchase Order 0000015774 for the entire amount. Subsequently, payments were made from the encumbrance, largely from line 1 of the encumbrance. For some inexplicable reason, a problem developed with the PO module in OAKS in June of 2011 during the annual closeout. As a result of this problem, purchase order 0000015774 was cancelled. The balance of \$154,428.00 on line 2 was lost. An E-mail chain involving Jae Orme, Betty Johnson, and DNR staff that discusses this event. Fortunately for DNR, the capital appropriation and allotment released from the erroneous PO cancellation was "rolled forward" to FY 2012, so we have sufficient appropriation and allotment to encumber this amount again. We are now ready to encumber and make payments to the vendor. Unfortunately, we are getting Control Board error messages in OAKS when we attempt to encumber. Accordingly, we are requesting that a new waiver be created in OAKS for FY 2012 for the amount noted above. The amount is \$154,428.00.