

# Non Substantive Change Request

**Approved By**

Robin.Rose

**Approved Date**

2/20/2015 12:22:33 PM

**Controlling Board Number**

DRC0100851

**Agency Code Submitted From**

DRC01

**User Submitted By**

nena.bradley

**Did User Upload any Attachments?**

NO

**Shorttitle**

Non Substantive Change Request DRC0100851

**Change Description**

President Rose, On March 10, 2014, the Controlling Board approved the Department's request in the not-to-exceed amount of \$35,538.52 to obtain generator maintenance and repairs from Ohio CAT Power Systems for various institutions. The request was approved for FY14, however purchase orders for some generator maintenance agreements were not processed prior to the fiscal year end cut off. Approval of this non substantive change request is needed to change the fiscal year on the request from FY14 to FY15 to enable various institutions to receive generator maintenance for the remainder of FY15. If you have any questions or require additional information please contact me at 614-995-0636. Thank you in advance for your consideration! Nena M. Bradley DRC Controlling Board Administrator