

Non Substantive Change Request

Approved By

Randy.Cole

Approved Date

10/22/2013 11:32:18 AM

Controlling Board Number

JFS0100308

Agency Code Submitted From

JFS01

User Submitted By

Jay.Easterling

Shortitle

Hamilton Park Consulting LLC contract amendment.

Change Description

The Ohio Department of Job and Family Services (ODJFS) respectfully requests approval of a Non Substantive amendment to JFS0100308, initially approved at the 08/19/2013 meeting, to modify the activities required in accomplishing the contract deliverables. The United States Department of Labor (DOL) awarded ODJFS a Workforce Innovation Fund Grant for the development and implementation of a virtual OhioMeansJobs One-Stop web site (e-OMJ) that will provide access to One-Stop services and programs online. The Grant requires a third-party evaluation of the e-OMJ program, which will be conducted by the contractor in cooperation with ODJFS, ODJFS's subject matter expert, DOL, and DOL's evaluation contractor. After release of the procurement document, and the award of the contract, DOL notified ODJFS of an additional level of program review and approval by the Ohio State University's Institutional Review Board (IRB) that had not been previously contemplated. While the original 3 categories of work required by the DOL for the evaluation (the deliverables) remained the same (i.e., Recruitment, Intervention and Measurement), the IRB required modifications, additions and deletions to many of the activities required in each category; therefore, the agreement has been amended to accommodate the new requirements.