

Non Substantive Change Request

Approved By

Randy.Cole

Approved Date

4/10/2014 10:35:26 AM

Controlling Board Number

JFS0100317

Agency Code Submitted From

JFS01

User Submitted By

Emily.Dicke

Did User Upload any Attachments?

NO

Shorttitle

Usable Research Amendment

Change Description

The Ohio Department of Job and Family Services respectfully requests Controlling Board approval of a non-substantive change to Controlling Board Request No. JFS0100317 approved on January 27, 2014. The request was for approval of a contract with Usable Research, Upper Arlington, Franklin County, Ohio. This vendor provides project management for the Building Assets for Fathers and Families grant. ODJFS respectfully requests approval to change the contract dates from the period of October 1, 2013 through June 30, 2014 to the period of October 1, 2013 through September 30, 2014. Additionally, ODJFS requests approval to decrease the amount of funds in State Fiscal Year (SFY) 2014 by \$12,913.00 and to include an amount up to \$12,913.00 for SFY 2015. This change is necessary because the vendor was unable to complete some of the deliverables, including meetings with partners and stakeholders, status reports and the final comprehensive report, as originally planned for SFY 2014. The overall dollar amount of the contract remains unchanged. The amended amounts per SFY are: SFY2014: \$43,229.56 SFY2015: \$12,913.00 Total: \$56,142.56