

# Non Substantive Change Request

**Approved By**

*Randy Cole*

**Approved Date**

7/16/2013 1:31:21 PM

**Controlling Board Number**

OTC0100067

**Agency Code Submitted From**

OTC01

**User Submitted By**

thomas.horrall

**Shorttitle**

Culinary Lab Renovtion Project

**Change Description**

Due to organizational changes and staff reductions at the College Board release (OTC 0100067) that received OBM Director's approval at the 5-20-2013 meeting for FY 2013, was not encumbered before the end of the fiscal year. With our new staff assignments made we request that the released funds be moved to FY 2014 so that a PO can be issued and funds encumbered.