

STATE OF OHIO  
 CONTROLLING BOARD  
 30 East Broad Street, 34th Floor  
 Columbus, Ohio 43215-3457  
 (614) 466-5721 FAX:(614) 466-3813

**CAPITAL REQUEST**

[Project Budget](#) [Attachments](#) [Print](#) [Print PDF](#) [Close](#)

Controlling Board No.  
**DAS0100881**

Status: Scheduled  
 Meeting Date: 8/22/2016

GENERAL INFORMATION		
<b>Agency</b> Administrative Services  <b>Division/Institution</b> General Services Division  <b>Eligible for Local Administration?</b> No	<input type="radio"/> Real Estate Acquisition <input type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G) <input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15) <input type="radio"/> Higher Education Authorization Request (Sec. 3333.071) <input type="radio"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  S.B. 260  <b>Eligible for OBM Director Approval?</b>  No
	<input checked="" type="radio"/> Capital Request <input checked="" type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G) <input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15) <input checked="" type="radio"/> Waiver of Competitive Selection (R.C.Sec. 127.16B) <input checked="" type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (R.C.Sec. 127.162) <input type="radio"/> Release Percent for Arts (R.C.Sec. 3379.10) <input type="radio"/> Other Statutory Authority/Bill Section:  <input type="radio"/> Other:	

VENDOR INFORMATION						
For	Vendor ID	FY	Amount	Name	Address	County
DAS01	0000059412	2017	\$45,607.90	PRATER ENGINEERING ASSOC	6130 WILCOX RD., DUBLIN, OHIO 43016 Dublin, OH 43016	Franklin

TRANSFER INFORMATION								
From	To	FY	Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Transfer Amount	Prev Rel Amount

FUNDING INFORMATION				
Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Total Amount
	7026	C10015	SOCC RENOVATIONS	\$45,607.90

SIGNATURES	
  Agency Director or Authorized Agent  08/02/2016  Date	On The Date Of    Controlling Board President/OBM Director

AGENCY CONTACT	
Name: Patrick Smith	Title: Legislative Liaison

**REQUIRED EXPLANATION OF REQUEST**

The Department of Administrative Services respectfully requests Controlling Board approval to release capital funds in the amount of \$45,607.90 from fund 7026, ALI C10015 (SOCC Renovations), in FY17, and to waive competitive selection in order to expand the professional services provided by Prater Engineering Associates, Inc., Dublin, Ohio, Franklin County, based on Architect/Engineer Agreement, Amendment #1 pertaining to the State of Ohio Computer Center (SOCC) Mezzanine CRAC units project DAS-160014.

IBM originally administered the engineering design services associated with the SOCC Mezzanine CRAC units project (DAS-160014). IBM selected Prater Engineering Associates, Inc. for mechanical engineering services. The original agreement between IBM and Prater was novated, transferring the rights and responsibilities under those agreements from IBM to Ohio Facilities Construction Commission (OFCC).

The initial scope of engineering design services to be provided by Prater Engineering for DAS project DAS-160014 amounted to \$52,140.00. The requested release of capital funds and waiver of competitive selection for \$52,140.00 was approved via Controlling Board Request DAS0100858 on May 16, 2016.

OFCC negotiated with Prater Engineering in order to increase the scope of their services to include construction administration, which will require additional funds in the amount of \$45,607.90.

DAS0100858

**Attachments**

**Controlling Board Request No.: DAS0100881**

Attachment Type	Attachment Description
Other	Architect/Engineer Amendment Criteria
Other	Architect/Engineer Amendment Recommendation
Other	Architect/Engineer Agreement Amendment

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
PRATER ENGINEERING ASSOC	2017	\$45,607.90	FCC31			

**Capital Request Required Information**

**Controlling Board Request No.: DAS0100881**

**Amendments to architect, engineering or other professional service contracts - PRATER ENGINEERING ASSOC**

- Type of service to be provided: Construction administration services added for SOCC UPS Room Mezzanine CRAC unit.
- Identify the vendor and location of vendor's principal place of business.  
PRATER ENGINEERING ASSOC  
6130 WILCOX RD., DUBLIN, OHIO 43016  
Dublin, OH 43016  
County: Franklin
- Explain why the contract is being amended.  
Change in scope to include construction administration services.
- What is the effect of the contract amendment on the project?  
Transfer responsibilities previously assumed by IBM Inc. to Prater Engineering Associates, Inc. for both engineering design and construction administration services.
- Provide the dates of previous Controlling Board approvals for this contract. Indicate whether the approvals were for the initial contract or previous amendments to this contract. In addition, provide the information regarding the contract amount(s) depending upon the type of contract previously approved by the Controlling Board.

CB Approval Date	Type of Contract	Amount per FY	# of Hours	Rate per Hour per FY
05/16/2016	Amendment	\$52,140.00	0.00	\$0.00
06/05/2015	Initial	\$419,466.66	0.00	\$0.00

- In addition to the revised project budget, provide a revised fee analysis which includes the following:

Fee Analysis	Original Contract Amount	Original Percent of Total Construction Cost	Revised Contract Amount	Revised Percent of Total Construction Cost
Professional Design Services and/or Construction Management				

Services	\$52,140.00	8.6%	\$40,607.90	9.77%
Change Order Fee Allowance	\$0.00	0%	\$0.00	0.53%
Soil Test & Surveys	\$0.00	0%	\$4,000.00	0.39%
OtherAdvertising	\$0.00	0%	\$1,000.00	0.11%

Refer to the requirements of Revised Code Sections 153.65-153.70.

7. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	0	0
Percentage of Women	0%	0%
Percentage of Minorities	0%	0%



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**CAPITAL REQUEST**

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Controlling Board No.  
**DAS0100882**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Administrative Services	<input type="radio"/> Real Estate Acquisition	<b>Fiscal Year(s)</b>  2017
<b>Division/Institution</b> General Services Division	<input type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G)	<b>Bill No.</b>  S.B. 260
<b>Eligible for Local Administration?</b>  No	<input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15)	<b>Eligible for OBM Director Approval?</b>  No
	<input type="radio"/> Higher Education Authorization Request (Sec. 3333.071)	
	<input type="radio"/> Other Statutory Authority/Bill Section:	
	<input checked="" type="radio"/> Capital Request	
	<input checked="" type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G)	
	<input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15)	
	<input checked="" type="radio"/> Waiver of Competitive Selection (R.C.Sec. 127.16B)	
	<input checked="" type="checkbox"/> No Competitive Opportunity	
	<input type="checkbox"/> Agency Released Competitive Opportunity	
	<input type="radio"/> Agency Released Competitive Opportunity (R.C.Sec. 127.162)	
	<input type="radio"/> Release Percent for Arts (R.C.Sec. 3379.10)	
	<input type="radio"/> Other Statutory Authority/Bill Section:	
	<input type="radio"/> Other:	

**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	County
DAS01	0000069504	2017	\$215,820.00	BENNETT ENGINEERING	250 E HOME STREET, WESTERVILLE, OHIO 43081 WESTERVILLE, OH 43081	Franklin

**TRANSFER INFORMATION**

From	To	FY	Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Transfer Amount	Prev Rel Amount

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Total Amount
	7026	C10015	SOCC RENOVATIONS	\$215,820.00

**SIGNATURES**

*Robert Blair*

Agency Director or Authorized Agent

08/02/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Patrick Smith Title: Legislative Liaison

**REQUIRED EXPLANATION OF REQUEST**

The Department of Administrative Services respectfully requests Controlling Board approval to release capital funds in the amount of \$215,820.00, from fund 7026, ALI C10015 (SOCC Renovation) in FY2017, and to waive competitive selection in order to expand the professional services provided by Bennett Engineering, Westerville, Ohio, Franklin County, based on Architect/Engineer Agreement, Amendment #1 pertaining to the State of Ohio Computer Center (SOCC) South Utility Riser project DAS-160015.

IBM originally administered the engineering design services associated with the SOCC South Utility Riser project (DAS-160015). IBM selected Bennett Engineering for electrical engineering services. The original agreement between IBM and Bennett was novated, transferring the rights and responsibilities under those agreements from IBM to OFCC.

The initial scope of engineering design services to be provided by Bennett Engineering for project DAS-160015 amounted to \$78,870.00. The requested release of capital funds and waiver of competitive selection for \$78,870.00 was approved via Controlling Board Request DAS0100859 on May 16, 2016.

OFCC negotiated with Bennett Engineering in order to increase the scope of their services to not only expand programming requirements, but to add construction administration, which will require additional funds in the amount of \$215,820.00.

DAS0100859

**Attachments**

**Controlling Board Request No.: DAS0100882**

Attachment Type	Attachment Description
Other	Architect/Engineer Amendment Recommendation
Other	Architect/Engineer Agreement
Other	Architect/Engineer Amendment Criteria

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
BENNETT ENGINEERING	2017	\$215,820.00	FCC38			

**Capital Request Required Information**

**Controlling Board Request No.: DAS0100882**

**Amendments to architect, engineering or other professional service contracts - BENNETT ENGINEERING**

- Type of service to be provided: Expanded programming requirements and construction administration services for SOCC South Utility Riser project to be added.
- Identify the vendor and location of vendor's principal place of business.  
BENNETT ENGINEERING  
250 E HOME STREET, WESTERVILLE, OHIO 43081  
WESTERVILLE, OH 43081  
County: Franklin
- Explain why the contract is being amended.  
Additional scope to expand programming requirements and add construction administration.
- What is the effect of the contract amendment on the project?  
Transfer all responsibilities previously assumed by IBM to Bennett Engineering to include engineering design services and construction administration, as well as expanded programming requirements related to this project.
- Provide the dates of previous Controlling Board approvals for this contract. Indicate whether the approvals were for the initial contract or previous amendments to this contract. In addition, provide the information regarding the contract amount(s) depending upon the type of contract previously approved by the Controlling Board.

CB Approval Date	Type of Contract	Amount per FY	# of Hours	Rate per Hour per FY
05/16/2016	Amendment	\$78,870.00	0.00	\$0.00
06/05/2015	Initial	\$419,466.66	0.00	\$0.00

- In addition to the revised project budget, provide a revised fee analysis which includes the following:

Fee Analysis	Original Contract Amount	Original Percent of Total Construction Cost	Revised Contract Amount	Revised Percent of Total Construction Cost
Professional Design Services and/or				

Construction Management Services	\$78,870.00	5.3%	\$167,830.00	5.85%
Change Order Fee Allowance	\$0.00	0%	\$29,490.00	0.7%
Soil Test & Surveys	\$0.00	0%	\$0.00	0%
Other Printing/Advertising/Permits	\$0.00	0%	\$18,500.00	0.45%

Refer to the requirements of Revised Code Sections 153.65-153.70.

7. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	0	0
Percentage of Women	0%	0%
Percentage of Minorities	0%	0%



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**FUND/APPROPRIATION REQUEST**

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Controlling Board No.  
**DAS0100883**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Administrative Services  <b>Division/Institution</b> Ohio Office of Information Technology	<b>Authorization Requested Pursuant          to Revised Code Section 131.35</b>  <input checked="" type="checkbox"/> Increase Appropriation Authority  <input type="checkbox"/> Create a New Fund  <input type="checkbox"/> Establish Appropriation Authority	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  H.B. 64
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**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Fund/Appropriation Line Item Name	FY	Current Appropriation Amount	Amount of Increase or New Fund	Total Appropriation Amount
	1330	100607	IT Services Delivery	2016	\$122,015,490.00	\$0.00	\$122,015,490.00
				2017	\$122,339,016.00	\$32,293,000.00	\$154,632,016.00

**SIGNATURES**



Agency Director or Authorized Agent  
  
 08/02/2016  
  
 Date

On The Date Of  
  
 Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Patrick Smith Title: Legislative Liaison  
 Phone: (614) 995 - 0936 Fax: E-Mail: Patrick.Smith@das.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Department of Administrative Services respectfully requests Controlling Board approval to increase appropriation authority in the amount of \$32,293,000 for FY 2017 in fund 1330, ALI 100607, IT Services Delivery.

In FY 2014, the Department of Administrative Services Office of Information Technology (OIT) implemented an IT Optimization strategy to change the way the state does business. IT Optimization efforts continue to focus on further bridging the gap between IT and the business side of state agency operations, which includes:

- Creating high-quality citizen and business experiences with state programs
- Supporting state employees with common and efficient enterprise solutions
- Providing secure and reliable information technology solutions

To achieve these goals, funding is needed to continue the implementation and/or support of several projects, including, but not limited to, enterprise hosted virtual desktop (VDI), one-network backbone enhancements, agency application modernization, server virtualization, open system disaster recovery, metro recovery site, e-payment growth, additional server migration and the expansion of IT service management. Work has been planned or is underway for these projects as well as many others to support IT Optimization.

New services such as VDI and open system disaster recovery are being developed to meet specific customer needs. The one-network backbone enhancements will consolidate the current network infrastructure around the state, creating a single network which will reduce the complexity of managing a broad agency network, while allowing for economy of scale for agency cost savings.

The agency application modernization will continue to update legacy systems to a more modern platform, while the continuation of server virtualization, open system disaster recovery, metro site and county server migration will support agencies with efficient and secure

enterprise solutions meet the needs of Ohio citizens.

Through these efforts, DAS OIT continues to centralize service delivery within the state and to standardize multiple platforms, applications and systems into a uniform and efficient IT operating structure. Individual agencies rely on this expertise to design and operate a variety of necessary services that once were diverse and fragmented across the state. As these services grow, DAS OIT needs additional appropriation. In most cases, these are services that an agency would have otherwise funded internally. The actual cost impact of this request should be offset by reduction of expenditures otherwise incurred by individual agencies.

Attachments		Controlling Board Request No.: DAS0100883
Attachment Type	Attachment Description	
No attachments found.		

Fund/Appropriation Request Required Information	Controlling Board Request No.: DAS0100883
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- Identify the source of additional revenue (e.g., increase in fee, increase in state or federal grants, etc.).  
Revenue is received through monthly and quarterly billing for services.
- If applicable, explain why creating and/or increasing a new fund and/or line item is more appropriate than depositing the revenue into an existing fund and increasing the appropriation authority of an existing line item.  
This is an existing fund.
- Time line: Has the revenue been received? No  
When is the revenue expected to become available? Revenue is received monthly or quarterly.
- For federal funds only, provide the following information:
  - Grant identification number from the Catalog of Federal Domestic Assistance:
  - Amount of state matching funds required: 0
  - Source (appropriation line item) of that match:
  - Statutory or executive authority for participation in the program:

Include a brief summary of the text or a copy of the reference.

- How will the additional appropriation and/or cash be used?  
The additional appropriation will be used to support existing, new, and expanded services offered by the Office of Information Technology.

Provide the following information below relative to this budgetary adjustment. NOTE: If a new fund and new appropriation authority are being requested, the "Current" and "Requested" columns are not required.

Account Category	Account Category Description	Current Appropriation Authority	Requested Increase in Appropriation	Total Appropriation Authority
500	Personal Services - Payroll	\$54,972,486.94	\$0.00	\$54,972,486.94
510	Purchases Personal Services and Others	\$63,835,178.88	\$11,836,000.00	\$75,671,178.88
520	Supplies and Maintenance	\$116,290,115.78	\$11,493,000.00	\$127,783,115.78
530	Equipment	\$4,331,296.21	\$8,964,000.00	\$13,295,296.21
550	Subsidies and Shared Revenue	\$0.00	\$0.00	\$0.00
570	Capital Items	\$0.00	\$0.00	\$0.00
590	Judgements, Settlements and Bonds	\$678,000.00	\$0.00	\$678,000.00
Other	Other	\$4,247,428.19	\$0.00	\$4,247,428.19
<b>Total:</b>		<b>\$244,354,506.00</b>	<b>\$32,293,000.00</b>	<b>\$276,647,506.00</b>

- For each additional amount shown in the table, provide a short description of what the dollars will be used to accomplish. For example, if increasing a subsidy account category, provide detail on the added recipients or the allocation formula for distribution of moneys. For Account Category 500, respond to specific questions in number 9 below.

Account Category	Short Description
------------------	-------------------

500	
510	Consulting services for new and continued support for various enterprise projects
520	Software and maintenance costs for One-Network backbone enhancements, server virtualization, e-payment growth, disaster recovery, and various other new services.
530	Various infrastructure equipment and servers.
550	
570	
590	
Other	

7. Will this transfer be used to maintain current service levels, expand an existing program or activity, or begin a new program? Explain. The appropriation will be used to continue the state's IT optimization effort.

8. Based upon the response to number 7, explain how these services or programs would have been funded if this additional funding were not available. The continued consolidations and new services to continue the IT optimization process would be stopped or drastically slowed.

9. Account Category 500-Personal Services:

a. Explain why changes are being requested in the personal services account category 500.

b. How many existing staff are being affected by this transfer? 0  
What appropriation line item are they currently being paid?

c. How would these existing staff have been affected if these additional funds were not available?  
N/A

d. Will new staff be hired as a result of the additional funds? No

10. List any other transfers involving these appropriation line items and/or cash approved by the Controlling Board in the current biennium, including the date and requested amount of the adjustment(s).

ALI	Transfer Date	Transfer Amount	CBR Number
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**CAPITAL REQUEST**

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Controlling Board No.  
**AGR0100277**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Agriculture	<input type="radio"/> Real Estate Acquisition	<b>Fiscal Year(s)</b>
<b>Division/Institution</b> Administration	<input type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G)	2017
	<input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15)	<b>Bill No.</b>
	<input type="radio"/> Higher Education Authorization Request (Sec. 3333.071)	S.B. 260
	<input type="radio"/> Other Statutory Authority/Bill Section:	
<b>Eligible for Local Administration?</b> Yes	<input checked="" type="radio"/> Capital Request	<b>Eligible for OBM Director Approval?</b>
	<input checked="" type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G)	No
	<input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15)	
	<input type="radio"/> Waiver of Competitive Selection (R.C.Sec. 127.16B)	
	<input type="checkbox"/> No Competitive Opportunity	
	<input type="checkbox"/> Agency Released Competitive Opportunity	
	<input checked="" type="radio"/> Agency Released Competitive Opportunity (R.C.Sec. 127.162)	
	<input type="radio"/> Release Percent for Arts (R.C.Sec. 3379.10)	
	<input type="radio"/> Other Statutory Authority/Bill Section:	
	<input type="radio"/> Other:	

**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	County
AGR01	0000056164	2017	\$167,561.00	Fairfield County Commissioners	210 East Main Street Room 301 Lancaster, OH 43130	Fairfield
AGR01	0000056087	2017	\$177,884.00	Montgomery County SWCD	10025 Amity road Brookville, OH 45309	Montgomery
AGR01	0000052407	2017	\$78,775.00	Three Valley Conservation Trust	6715 Ringwood Rd Unit 1-2 Oxford, OH 45056	Butler

**TRANSFER INFORMATION**

From	To	FY	Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Transfer Amount	Prev Rel Amount

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Total Amount
CAP	7057	C70009	CLEAN OHIO AGRICULTURAL EASEMENT	\$424,220.00

**SIGNATURES**

*David Daniels*

Agency Director or Authorized Agent

07/28/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Janelle Mead

Title: Deputy Director

Phone: (614) 387 - 0911

Fax: (614) 466 - 6124

E-Mail: JMead@agri.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Ohio Department of Agriculture respectfully requests Controlling Board approval for an agency released competitive selection in the amount of \$424,220.00 from Fund 7057, ALI C70009 (Agricultural Easement), to purchase agricultural easements through the following local sponsors: Fairfield County Commissioners, Montgomery County Soil & Water Conservation District and Three Valley Conservation Trust. The total purchase will be for four properties in three counties totaling 355.656 acres in Fairfield (1), Montgomery (2) and Butler (1) Counties.

For this purpose and pursuant to OAC 901-2-06 (E), Agriculture will disburse payment to local sponsors (Fairfield County Commissioners, Montgomery County Soil & Water Conservation District and Three Valley Conservation Trust). These local sponsors will then be responsible for disbursing payment to the four respective landowners on behalf of the Ohio Department of Agriculture, in exchange for each landowner executing a Deed of Agricultural Easement.

It is important to note that the local sponsor will not be the final recipient of the \$424,220.00 in funding. Rather, through a "Cooperative Agreement" with the Department, the sponsor will be contractually bound to disburse the funds to the landowners once the Deed of Agricultural Easement has been executed and recorded. The closing will occur within 10 business days of receipt of the funds from the State. As part of the closing process, the local sponsor will be responsible for recording the Department's executed deeds of agricultural easement and providing the Department the owner's policy of title insurance for each easement.

A "Deed of Agricultural Easement" is a legal agreement between the landowner, ODA, and the local community (i.e., a board of county commissioners, board of township trustees, soil and water conservation district, land trust, or municipal corporation). The legal agreement is recorded in the county recorder's office. The agreement restricts non-agricultural uses on farmland and the land remains on the tax rolls under private ownership and management. Program participation in the Agricultural Easement Purchase Program (AEPP) is voluntary. The landowner can undertake any agricultural activity permitted under Ohio law and they can sell their farm or pass it along as a gift to others. The restriction prohibiting non-farm development of the land travels with the title. Thus, any new owners of the land will also be prohibited from developing the land for non-farm uses.

Pursuant to OAC 901-2-06 (C), the title costs incurred in the agricultural easement purchase process will be deducted from the payment to the landowner at closing. As such, the landowner will incur costs for the title examination and title insurance policy, the fees for recording the documents, and a fee for escrow services. These costs which are deducted from the final payment are reflected in settlement statements and are approved by the department and the landowner prior to closing.

These four landowners are among 54 landowners selected for funding under the 2015 funding of the Clean Ohio Agricultural Easement Purchase Program (AEPP). The AEPP is administered by the Ohio Department of Agriculture - Office of Farmland Preservation and is part of the Clean Ohio Fund that was renewed by Ohio voters in November 2008. For the 2015 AEPP funding round, 125 farms applied to the program and a total of 54 farms statewide were selected to receive funding through the sale of an agricultural easement to the Ohio Department of Agriculture.

Agriculture submitted FY16 requests (AGR0100233, AGR0100234, AGR0100235, AGR0100238, AGR0100240, AGR0100246, AGR0100247 & AGR0100260) for agriculture easements. This is our first request in FY17.

**Attachments****Controlling Board Request No.: AGR0100277**

Attachment Type	Attachment Description
Other	Purchase Agreement Three Valley Conservation
Other	Purchase Agreement Fairfield County
Other	Purchase Agreement Montgomery Soil & Water
Other	Submission Worksheet
Other	MBE/Edge

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
Fairfield County Commissioners	2017	\$167,561.00				
Montgomery County SWCD	2017	\$177,884.00				
Three Valley Conservation Trust	2017	\$78,775.00				

**Capital Request Required Information**

Architect, engineering, or other professional service contracts - Fairfield County Commissioners

**Controlling Board Request No.: AGR0100277**

1. Type of Service to be provided: OAC 901-2-06 (E) states the title insurance company or local sponsor will obtain an escrow agent for the distribution. This escrow agent will be the fiduciary manager for all funds on behalf of the landowner providing a lump sum payment. Under the Clean Ohio Agricultural Easement Program, ODA can pay up to 75 percent of the appraised value of the easement. There must be at least 25 percent match, either from the local community or the landowner must donate at least 25 percent of the appraised value

2. Selection Process:

a. Explain how the Request for Proposal (RFP) was publicized or advertised.

For the 2015 AEPP funding round, 125 farms applied to the program and a total of 54 farms statewide were selected to receive funding through the sale of an agricultural easement to the Department. The four landowners who will receive the payments from the local sponsors via an escrow agents on this request are among those 54 landowners selected

b. Number of proposals distributed. Distributed on-line

c. Number of days in which interested parties had to respond to the RFP. 90

d. Number of proposals received. 125

e. For each proposal received, provide name, complete address of the principal place of business, and amount of each proposal.

Name	Proposal Amount	Address	City	State	County
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f. Indicate who rated the responses and was involved in the selection of the contractor.

A twelve member Advisory Board reviewed the application. Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

3. Identify the selected contractor. Fairfield County Commissioners

Explain why this contractor was selected.

Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

4. Provide contractor's location of their principal place of business.

210 East Main Strret Room 301  
Lancaster, OH 43130  
County: Fairfield

5. Provide contractor's location from which all or most or contract work will be performed, if different from the location of principal place of business.

OH  
County:

6. Identify all state contracts which the selected contractor has had approved by the Controlling Board since the beginning of the last fiscal year through this fiscal year to date. Also include contracts approved for this agency or institution of higher education.

a. Total number of contracts: 0

b. For each contract, list the state agency and the contract amount.

Agency	Contract/Agreement Amount	FY
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7. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	838	838
Percentage of Women	61%	61%
Percentage of Minorities	2%	2%

8. What percent of the work will be done by subcontractors? 0%

If more than 50%, provide the following employee information.

Subcontractor	Nationwide # of Employees	Nationwide % of Women	Nationwide % of Minorities	Ohio # of Employees	Ohio % of Women	Ohio % of Minorities
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9. Fee Analysis: For architect and engineer contracts, other professional design services contracts, and construction management services, also provide a fee analysis which includes the following:

a. Total estimated construction cost: \$0.00

b. Provide the following information regarding the contractor's fees for the services to be performed.

Fee Analysis	Contract Amount	Percent of Total Construction Cost
Professional Design Services and/or Construction Management Services	\$0.00	0%
Change Order Fee Allowance	\$0.00	0%
Soil Test & Surveys	\$0.00	0%
Other-	\$0.00	0%

Refer to the requirements of Revised Code Sections 153.65-153.70.

**Capital Request Required Information**

**Controlling Board Request No.: AGR0100277**

**Architect, engineering, or other professional service contracts - Montgomery County SWCD**

1. Type of Service to be provided: OAC 901-2-06 (E) states the title insurance company or local sponsor will obtain an escrow agent for the distribution. This escrow agent will be the fiduciary manager for all funds on behalf of the landowner providing a lump sum payment. Under the Clean Ohio Agricultural Easement Program, ODA can pay up to 75 percent of the appraised value of the easement. There must be at least 25 percent match, either from the local community or the landowner must donate at least 25 percent of the appraised value.

2. Selection Process:

a. Explain how the Request for Proposal (RFP) was publicized or advertised.

For the 2015 AEPP funding round, 125 farms applied to the program and a total of 54 farms statewide were selected to receive funding through the sale of an agricultural easement to the Department. The four landowners who will receive the payments from the local sponsors via an escrow agents on this request are among those 54 landowners selected

b. Number of proposals distributed. Distributed on-line

c. Number of days in which interested parties had to respond to the RFP. 90

d. Number of proposals received. 125

e. For each proposal received, provide name, complete address of the principal place of business, and amount of each proposal.

Name	Proposal Amount	Address	City	State	County
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f. Indicate who rated the responses and was involved in the selection of the contractor.

A twelve member Advisory Board reviewed the application. Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

3. Identify the selected contractor. Montgomery County SWCD

Explain why this contractor was selected.

Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

4. Provide contractor's location of their principal place of business.

10025 Amity road  
 Brookville, OH 45309  
 County: Montgomery

5. Provide contractor's location from which all or most or contract work will be performed, if different from the location of principal place of business.

OH  
 County:

6. Identify all state contracts which the selected contractor has had approved by the Controlling Board since the beginning of the last fiscal year through this fiscal year to date. Also include contracts approved for this agency or institution of higher education.

- a. Total number of contracts: 0  
 b. For each contract, list the state agency and the contract amount.

Agency	Contract/Agreement Amount	FY
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7. Provide the following employee information:
- |                           |            |       |
|---------------------------|------------|-------|
|                           | Nationwide | Ohio  |
| Total Number of Employees | 6          | 6     |
| Percentage of Women       | 33.3%      | 33.3% |
| Percentage of Minorities  | 0%         | 0%    |

8. What percent of the work will be done by subcontractors? 0%

If more than 50%, provide the following employee information.

Subcontractor	Nationwide # of Employees	Nationwide % of Women	Nationwide % of Minorities	Ohio # of Employees	Ohio % of Women	Ohio % of Minorities
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9. Fee Analysis: For architect and engineer contracts, other professional design services contracts, and construction management services, also provide a fee analysis which includes the following:

- a. Total estimated construction cost: \$0.00

b. Provide the following information regarding the contractor's fees for the services to be performed.

Fee Analysis	Contract Amount	Percent of Total Construction Cost
Professional Design Services and/or Construction Management Services	\$0.00	0%
Change Order Fee Allowance	\$0.00	0%
Soil Test & Surveys	\$0.00	0%
Other-	\$0.00	0%

Refer to the requirements of Revised Code Sections 153.65-153.70.

**Capital Request Required Information** **Controlling Board Request No.: AGR0100277**  
**Architect, engineering, or other professional service contracts - Three Valley Conservation**

**Trust**

1. Type of Service to be provided: OAC 901-2-06 (E) states the title insurance company or local sponsor will obtain an escrow agent for the distribution. This escrow agent will be the fiduciary manager for all funds on behalf of the landowner providing a lump sum payment. Under the Clean Ohio Agricultural Easement Program, ODA can pay up to 75 percent of the appraised value of the easement. There must be at least 25 percent match, either from the local community or the landowner must donate at least 25 percent of the appraised value.

2. Selection Process:

- a. Explain how the Request for Proposal (RFP) was publicized or advertised.

For the 2015 AEPP funding round, 125 farms applied to the program and a total of 54 farms statewide were selected to receive funding through the sale of an agricultural easement to the Department. The four landowners who will receive the payments from the local sponsors via an escrow agents on this request are among those 54 landowners selected.

- b. Number of proposals distributed. Distributed on-line  
 c. Number of days in which interested parties had to respond to the RFP. 90  
 d. Number of proposals received. 125

- e. For each proposal received, provide name, complete address of the principal place of business, and amount of each proposal.

Name	Proposal Amount	Address	City	State	County
------	-----------------	---------	------	-------	--------

- f. Indicate who rated the responses and was involved in the selection of the contractor.

A twelve member Advisory Board reviewed the application. Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

3. Identify the selected contractor. Three Valley Conservation Trust

Explain why this contractor was selected.

Results of a tiered ranking system prioritized the applications and ultimately determined the order of the farms to be funded as outlined in Administrative Code Rule 901-2-05.

4. Provide contractor's location of their principal place of business.

6715 Ringwood Rd Unit 1-2  
Oxford, OH 45056  
County: Butler

5. Provide contractor's location from which all or most of contract work will be performed, if different from the location of principal place of business.

OH  
County:

6. Identify all state contracts which the selected contractor has had approved by the Controlling Board since the beginning of the last fiscal year through this fiscal year to date. Also include contracts approved for this agency or institution of higher education.

a. Total number of contracts: 0

b. For each contract, list the state agency and the contract amount.

Agency	Contract/Agreement Amount	FY
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7. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	3	3
Percentage of Women	100%	100%
Percentage of Minorities	0%	0%

8. What percent of the work will be done by subcontractors? 40%

If more than 50%, provide the following employee information.

Subcontractor	Nationwide # of Employees	Nationwide % of Women	Nationwide % of Minorities	Ohio # of Employees	Ohio % of Women	Ohio % of Minorities
---------------	---------------------------	-----------------------	----------------------------	---------------------	-----------------	----------------------

9. Fee Analysis: For architect and engineer contracts, other professional design services contracts, and construction management services, also provide a fee analysis which includes the following:

a. Total estimated construction cost: \$0.00

b. Provide the following information regarding the contractor's fees for the services to be performed.

Fee Analysis	Contract Amount	Percent of Total Construction Cost
Professional Design Services and/or Construction Management Services	\$0.00	0%
Change Order Fee Allowance	\$0.00	0%
Soil Test & Surveys	\$0.00	0%
Other-	\$0.00	0%

Refer to the requirements of Revised Code Sections 153.65-153.70.

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**FUND/APPROPRIATION REQUEST**

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Controlling Board No.  
**COM0100200**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Commerce	<b>Authorization Requested Pursuant to Revised Code Section 131.35</b>	<b>Fiscal Year(s)</b>
<b>Division/Institution</b> Liquor Control	<input type="checkbox"/> Increase Appropriation Authority <input type="checkbox"/> Create a New Fund <input checked="" type="checkbox"/> Establish Appropriation Authority	2017
		<b>Bill No.</b> H.B. 64

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Fund/Appropriation Line Item Name	FY	Current Appropriation Amount	Amount of Increase or New Fund	Total Appropriation Amount
	5SY0	800650	Medical Marijuana Control Program	2017	\$0.00	\$923,077.00	\$923,077.00

**SIGNATURES**

*Jacqueline T. Williams*

Agency Director or Authorized Agent

On The Date Of

08/12/2016

Date

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: David E Hannan

Title: Chief Fiscal Officer

Phone: (614) 995 - 5514

Fax: (614) 995 - 2287

E-Mail: david.hannan@com.state.oh.us

**REQUIRED EXPLANATION OF REQUEST**

The Department of Commerce respectfully requests Controlling Board approval to establish an Appropriation Line Item (ALI), and appropriation in the amount of \$923,077.00 for fiscal year 2017. This will allow the program to account for expenses associated with the Medical Marijuana Control Program which was created by House Bill 523 of the 131st General Assembly.

H.B. 523 of the 131st G.A. authorized the use of marijuana for medical purposes and established the Medical Marijuana Control Program. The Department of Commerce is required to license medical marijuana cultivators, processors, and laboratories that test medical marijuana. Provisions within this bill recognize that the Department of Commerce will incur increased cost related to the establishment of the Medical Marijuana Control Program. These costs include but are not limited to: staffing (to initiate and enforce program rules and regulations), training, research, and establishment of the required database. Approval of this request will provide the necessary ALI and appropriation to cover these expenses.

OBM0100081, OBM0100080, PRX0100042

**Attachments**

Controlling Board Request No.: COM0100200

Attachment Type	Attachment Description
No attachments found.	

**Fund/Appropriation Request  
 Required Information**

Controlling Board Request No.: COM0100200

1. Identify the source of additional revenue (e.g., increase in fee, increase in state or federal grants, etc.).  
Emergency purposes/Contingency fund 5KM0 will provide the initial cash to begin operations of this program. Subsequent revenues will be determined in the fiscal year 2018/2019 biannual budget.
2. If applicable, explain why creating and/or increasing a new fund and/or line item is more appropriate than depositing the revenue into an existing fund and increasing the appropriation authority of an existing line item.  
This is a new program established by the legislature which will require a separate fund and appropriation line item in order to ensure the proper accounting of cash, revenues, and expenses.
3. Time line: Has the revenue been received? No  
When is the revenue expected to become available? Revenue will be transferred with the approval of request number OBM0100081.

4. For federal funds only, provide the following information:
  - a. Grant identification number from the Catalog of Federal Domestic Assistance:

b. Amount of state matching funds required: 0

c. Source (appropriation line item) of that match:

d. Statutory or executive authority for participation in the program:

Not applicable

Include a brief summary of the text or a copy of the reference.

Not applicable

5. How will the additional appropriation and/or cash be used?  
This appropriation will provide for personnel costs, equipment, supplies and materials and other expenses associated with the initial cost of the program.

Provide the following information below relative to this budgetary adjustment. NOTE: If a new fund and new appropriation authority are being requested, the "Current" and "Requested" columns are not required.

Account Category	Account Category Description	Current Appropriation Authority	Requested Increase in Appropriation	Total Appropriation Authority
500	Personal Services - Payroll	\$0.00	\$421,978.00	\$421,978.00
510	Purchases Personal Services and Others	\$0.00	\$300,000.00	\$300,000.00
520	Supplies and Maintenance	\$0.00	\$171,099.00	\$171,099.00
530	Equipment	\$0.00	\$30,000.00	\$30,000.00
550	Subsidies and Shared Revenue	\$0.00	\$0.00	\$0.00
570	Capital Items	\$0.00	\$0.00	\$0.00
590	Judgements, Settlements and Bonds	\$0.00	\$0.00	\$0.00
Other	Other	\$0.00	\$0.00	\$0.00
	<b>Total:</b>	<b>\$0.00</b>	<b>\$923,077.00</b>	<b>\$923,077.00</b>

6. For each additional amount shown in the table, provide a short description of what the dollars will be used to accomplish. For example, if increasing a subsidy account category, provide detail on the added recipients or the allocation formula for distribution of moneys. For Account Category 500, respond to specific questions in number 9 below.

Account Category	Short Description
500	Payroll
510	Consultation and initial development of databases
520	Office supplies, rent, travel, administrative cost, etc..
530	Computer equipment and car
550	
570	
590	
Other	

7. Will this transfer be used to maintain current service levels, expand an existing program or activity, or begin a new program? Explain.  
This transfer will be used to begin a new program within the Department of Commerce Division of Liquor Control.

8. Based upon the response to number 7, explain how these services or programs would have been funded if this

additional funding were not available.

Once fully operational, the program will be self-sufficient with fees collected and the Emergency purposes/Contingency fund 5KM0 will be fully reimbursed for the transfer.

9. Account Category 500-Personal Services:

a. Explain why changes are being requested in the personal services account category 500.

To hire staff to begin program.

b. How many existing staff are being affected by this transfer? 0

What appropriation line item are they currently being paid? n/a

c. How would these existing staff have been affected if these additional funds were not available?

n/a

d. Will new staff be hired as a result of the additional funds? Yes

If so, how many? 5

e. How will these additional staff members and their associated operating expenses be paid for in subsequent fiscal years?

Initial revenue will be transferred from the Emergency Purposes/Contingency fund 5KM0 with subsequent revenue coming once program fees have been established and collected.

10. List any other transfers involving these appropriation line items and/or cash approved by the Controlling Board in the current biennium, including the date and requested amount of the adjustment(s).

ALI	Transfer Date	Transfer Amount	CBR Number
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**OPERATING REQUEST**

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Controlling Board No.  
**DEV0102986**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Development Services Agency  <b>Division/Institution</b> Development Services Agency	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input checked="" type="radio"/> Other Statutory Authority/Bill Section:207.10 <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB53  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	4W00	195629	Roadwork Development	2017	\$310,000.00		\$.00

**SIGNATURES**

*David Goodman*

Agency Director or Authorized Agent

07/21/2016  
Date

On The Date Of  
  
Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: John Mahaney Title: Legislative Liaison  
 Phone: (614) 466 - 1709 Fax: (614) 728 - 4920 E-Mail: john.mahaney@development.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Development Services Agency respectfully requests Controlling Board approval to release \$310,000.00 from fund 4W00, line item 195629, (Roadwork Development Grant), for FY17, for the City of Twinsburg, for public roadwork improvements in support of the Amazon.com.dedc, LLC (Amazon.com) project in the City of Twinsburg, Summit County.

Roadwork Development Grants are awarded for public roadwork improvements that support the expansion or attraction of businesses. Eligible costs include widening, paving, road construction and reconstruction, and right-of-way infrastructure improvements such as sewer or utility lines.

In support of the Amazon.com.dedc, LLC project, the roadwork will provide a 750 linear foot extension of Independence Parkway and

associated utilities and improvements. Independence Parkway runs north and south, with the northern terminus intersecting at E. Aurora Road (S.R. 82). The project will extend this roadway to the south past its present intersection with Cornerstone Parkway (currently a cul-de-sac). The extension will include site preparation curbs, sidewalks and pavement, water, sewer, and storm water utilities, as well as street lighting and street trees. The extension will allow the construction of a distribution building on a 15-acre site.

As a result of the project and State assistance provided, 150 new, full-time-equivalent jobs will be created.

<b>Attachments</b>		<b>Controlling Board Request No.: DEV0102986</b>
<b>Attachment Type</b>	<b>Attachment Description</b>	
Other	Commitment Letter	
Other	Map	

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**OPERATING REQUEST**

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Controlling Board No.  
**DEV0102988**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Development Services Agency  <b>Division/Institution</b> Development Services Agency	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input checked="" type="radio"/> Other Statutory Authority/Bill Section:207.10 <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB53  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	4W00	195629	Roadwork Development	2017	\$250,000.00		\$.00

**SIGNATURES**

  Agency Director or Authorized Agent  07/25/2016  Date	On The Date Of    Controlling Board President/OBM Director
--	--

**AGENCY CONTACT**

Name: John Mahaney	Title: Legislative Liaison
Phone: (614) 466 - 1709	Fax: (614) 728 - 4920
E-Mail: john.mahaney@development.ohio.gov	

**REQUIRED EXPLANATION OF REQUEST**

The Development Services Agency respectfully requests Controlling Board approval to release \$250,000.00 from fund 4W00, line item 195629, (Roadwork Development Grant), for FY17, for the Coshocton County Commissioners, for public roadwork improvements in support of the Schlabach Wood Design, Inc. project in the Village of Fresno, Coshocton County.

Roadwork Development Grants are awarded for public roadwork improvements that support the expansion or attraction of businesses. Eligible costs include widening, paving, road construction and reconstruction, and right-of-way infrastructure improvements such as sewer or utility lines.

In order to support the Schlabach Wood Design Inc. project, the roadwork will rebuild and enhance basic infrastructure of 6.429 miles of

CR10 in northeastern Coshocton County. Specific improvements include full depth pavement reclamation, 2.5 inches of new asphalt , tree clearing, culvert replacement, berm material and center and edge line markings. This project will ensure access to industrial, commercial and service areas as well as other areas primed for economic development. The improvements to CR10 will allow safe travel in this growing manufacturing community and will reduce damage to vehicles and products being delivered to various manufacturing companies. Over 20 additional companies will benefit from this roadway project.

As a result of the project and State assistance provided, 15 new, full-time-equivalent jobs will be created and 68 existing jobs will be retained.

<b>Attachments</b>		<b>Controlling Board Request No.: DEV0102988</b>	
<b>Attachment Type</b>		<b>Attachment Description</b>	
Other		Roadwork Map	
Other		Ohio Commitment Letter	

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**OPERATING REQUEST**

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Controlling Board No.  
**DEV0102989**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Development Services Agency  <b>Division/Institution</b> Development Services Agency	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input checked="" type="radio"/> Other Statutory Authority/Bill Section:207.10 <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB53  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	4W00	195629	Roadwork Development	2017	\$100,000.00		\$.00

**SIGNATURES**

*David Goodman*

Agency Director or Authorized Agent

07/29/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: John Mahaney Title: Legislative Liaison  
 Phone: (614) 466 - 1709 Fax: (614) 728 - 4920 E-Mail: john.mahaney@development.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Development Services Agency respectfully requests Controlling Board approval to release \$100,000.00 from fund 4W00, line item 195629, (Roadwork Development Grant), for FY17, for the City of Shaker Heights, for public roadwork improvements in support of the ABA Insurance, Paragon Advisors, and the Cedarbrook Financial project in the City of Shaker Heights, Cuyahoga County.

Roadwork Development Grants are awarded for public roadwork improvements that support the expansion or attraction of businesses. Eligible costs include widening, paving, road construction and reconstruction, and right-of-way infrastructure improvements such as sewer or utility lines.

In order to support the ABA Insurance, Paragon Advisors, and Cedarbrook Financial project, the roadwork will build three (3) new roads. Road

1 will run north/south of Warrensville Center Road, Road 2 will run west from Warrensville Center Road, and Road 3 will head east from Farnsleigh Road. The city will also reconstruct, redirect, and reconfigure Van Aken Boulevard between Warrensville Heights Road running north/south. The extension will include site preparation curbs, sidewalks, pavement, water, sewer, and storm water utilities as well as street lighting.

As a result of the project and State assistance provided, ABA Insurance will create 15 new jobs, Paragon Advisors will create 10 new jobs, and Cedarbrook Financial will create 5 new jobs. ABA Insurance will retain 62 existing jobs at the project site.

<b>Attachments</b>		<b>Controlling Board Request No.: DEV0102989</b>
<b>Attachment Type</b>	<b>Attachment Description</b>	
Other	City of Shaker Heights Offer Letter	
Other	Map Shaker Heights	

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**OPERATING REQUEST**

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Controlling Board No.  
**DEV0102990**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Development Services Agency  <b>Division/Institution</b> Development Services Agency	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input checked="" type="radio"/> Other Statutory Authority/Bill Section:166.07 <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB 64  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	7037	195615	Facilities Establishment	2017	\$ .00		\$ .00

**SIGNATURES**

  Agency Director or Authorized Agent  07/29/2016  Date	On The Date Of    Controlling Board President/OBM Director
--	--

**AGENCY CONTACT**

Name: John Mahaney	Title: Legislative Liaison
Phone: (614) 466 - 1709	Fax: (614) 728 - 4920
E-Mail: john.mahaney@development.ohio.gov	

**REQUIRED EXPLANATION OF REQUEST**

Development requests Controlling Board approval of a \$300,000 Regional 166 Direct Loan to Penn Ohio Sealing Company LLC for the purchase of land and completion of new construction on a new commercial property located at 100 Bridge Street, Struthers, OH 44471 (Project Site).

The Regional 166 Loan Program provides low interest loans for land and building acquisition, construction, expansion or renovation, and equipment purchases for eligible businesses. The program is administered by local economic development agencies. Eligible projects include those related to industry, commerce, and distribution or research activities. This item is not a new release of money but rather an approval of the project this program is funded through Facilities Establishment Fund dollars released prior to 1992 to Local Economic Development Agencies.

Penn-Ohio Sealing Company LLC is a full service asphalt pavement maintenance company that offers their clients a wealth of services. With over 100 years of combined experience, their management group has developed a unique business plan to meet their clients' smallest and largest asphalt maintenance needs solely with their own work forces. Each and every crew is specialized to perform their complementary function in their process, enabling companies to provide a high-quality product at competitive prices.

Sources of Funds

\$ 300,000 Regional 166 Direct Loan  
 \$ 500,000 Huntington Bank Financing  
 \$ 209,000 Borrower Equity  
 \$ 1,009,000 Total

Uses of Funds

\$ 209,000 Building/Land Purchase  
 \$ 734,027 Construction/Renovations  
 \$ 65,973 Contingency  
 \$ 1,009,000 Total

The financing project will involve the purchase and renovation of a 42,098 square-foot commercial property located at the Project Site. Development's financing assistance represents not more than 75% of the total financing project investment at the Project Site. As a result of this project and state assistance provided, Penn Ohio has committed to create 8 new jobs and retain 35 existing jobs at the project site. The loan will have a 2.75% interest rate and a term of 15 years.

Development will have a 2nd lien on the project land and building. Michael J. Mangine, principle owner, will provide his personal guarantee.

<b>Attachments</b>		<b>Controlling Board Request No.: DEV0102990</b>
<b>Attachment Type</b>	<b>Attachment Description</b>	
No attachments found.		

**OPERATING REQUEST**

Controlling Board No.  
**DEV0102991**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<p><b>Agency</b> Development Services Agency</p> <p><b>Division/Institution</b> Development Services Agency</p>	<p><input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B)</p> <p><input type="checkbox"/> No Competitive Opportunity</p> <p><input type="checkbox"/> Agency Released Competitive Opportunity</p> <p><input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162)</p> <p><input checked="" type="radio"/> Other Statutory Authority/Bill Section:166.07</p> <p><input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)</p> <p><input type="checkbox"/> Appropriation</p> <p><input type="checkbox"/> Cash</p> <p><input type="checkbox"/> Other Statutory Authority/Bill Section:</p>	<p><b>Fiscal Year(s)</b> 2017</p> <p><b>Bill No.</b> HB 64</p> <p><b>Eligible for OBM Director Approval?</b> No</p>
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	7037	195615	Facilities Establishment	2017	\$ .00		\$ .00

**SIGNATURES**

*David Goodman*

Agency Director or Authorized Agent

07/29/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: John Mahaney Title: Legislative Liaison

Phone: (614) 466 - 1709 Fax: (614) 728 - 4920 E-Mail: john.mahaney@development.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Development Services Agency respectfully requests Controlling Board approval to provide a Regional 166 Direct Loan in the amount of \$112,500.00 to Ply-Trim Enterprises, Inc. for purchase of new machinery and equipment to be located at 550 North Meridian Road, Youngstown, Mahoning County, 44509 (Project Site). The loan will have a 3.25% interest rate for a ten-year term.

The Regional 166 Direct Loan Program provides low interest loans for land and building acquisition, construction, expansion or renovation, and equipment purchases for eligible businesses. The program is administered by local economic development agencies. Eligible projects include those related to industry, commerce, and distribution or research activities. This item is not a new release of money but rather an approval of the project. This program is funded through Facilities Establishment Fund dollars released prior to 1992 to Local Economic Development Agencies.

The Ply-Trim Companies were founded in 1982 by its Chairman, Harry O. Hoffman. As an independent, family-owned operation, they are a leader in the lumber and building products industry. Ply-Trim Enterprises, Inc. started in 1982 as a lumber wholesaler. Ply-Trim, Inc. is the administrative arm for all of the companies and handles all of the accounting, management, and administrative functions necessary to support the other companies.

Sources of Funds  
 Regional 166 Direct Loan \$112,500.00  
 Bank Financing \$112,500.00  
 Company Contribution \$25,000.00  
 Total \$250,000.00

Uses of Funds  
 Renovations \$10,000.00  
 Machinery and Equipment \$240,000.00  
 Total \$250,000.00

This financing project will involve the purchase of new machinery and equipment as well as building renovations at the project site. Development's financing assistance represents not more than 75% of the total financing project investment of \$250,000 at the Project Site.

As a result of the project and State assistance provided, Ply-Trim Enterprises has committed to 2 new jobs at the project site and retaining 11 jobs at the Project Site.

Development will require a shared first position on purchased equipment located at the Project Site. Development will have the Corporate Guaranty of Ply-Trim, Inc., the personal guarantees of both Harry O. and Kathleen A. Hoffman, Owners and the guarantees of the Harry O. Hoffman and Kathleen A. Hoffman Family Trusts.

<b>Attachments</b>		<b>Controlling Board Request No.: DEV0102991</b>
<b>Attachment Type</b>	<b>Attachment Description</b>	
No attachments found.		

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**OPERATING REQUEST**

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Controlling Board No.  
**DEV0102995**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Development Services Agency  <b>Division/Institution</b> Development Services Agency	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input checked="" type="radio"/> Other Statutory Authority/Bill Section:166.06 <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB 64  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	7037	195615	Facilities Establishment	2017	\$ .00		\$ .00

**SIGNATURES**

  Agency Director or Authorized Agent  07/29/2016  Date	On The Date Of    Controlling Board President/OBM Director
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**AGENCY CONTACT**

Name: John Mahaney	Title: Legislative Liaison
Phone: (614) 466 - 1709	Fax: (614) 728 - 4920
E-Mail: john.mahaney@development.ohio.gov	

**REQUIRED EXPLANATION OF REQUEST**

The Development Services Agency respectfully requests Controlling Board approval for a substantive change to a \$500,000 Regional 166 Loan (previously approved on September 14, 2015 reference CB# DEV0102798) to B&B Realty Holding Company, LLC.

Subsequent to Controlling Board approval, the Project being financed experienced higher costs than expected, as during the course of construction it was determined that the building required a new roof. The roof was replaced, and participating bank (First Federal Bank) agreed to finance the additional costs. Please note that the Regional 166 Loan amount remains the same as originally approved by the Controlling Board, at \$500,000. First Federal Bank will now be financing a total of \$989,000, (vs \$699,000 originally approved).

The Regional 166 Loan Program provides low interest loans for land and building acquisition, construction, expansion or renovation, and

equipment purchases for eligible businesses. The program is administered by local economic development agencies. Eligible projects include those related to industry, commerce, and distribution or research activities.

All other terms of the State Regional 166 Loan remain the same, and the building appraisal provides more the sufficient security for the Regional 166 loan. The company's financials can adequately support the additional debt. Our Regional 166 Loan Program Administrator, the Toledo Lucas County Port Authority has reviewed and approved the changes to the Project, and has requested that we also approve this substantive modification. We respectfully request that the Ohio Controlling Board approve this Substantive Modification.

B&B Acquisition, Inc. dba B&B Molded Products, Inc. was established in the State of Ohio in 1992 and was incorporated on January 11, 1993. Don Gillette purchased the company in January of 2009 and has continued to grow the company. B&B Molded Products, Inc. is a custom injection molder of thermoplastic materials. The Company's products include various parts manufactured for the commercial, plumbing, electrical, janitorial and food industry. The Company integrates several production technologies such as welding, bonding, insert molding, and decorating. As a value-added service to customers, it also offers assembly and delivery of customer products. The Company has a full line of equipment that includes presses ranging from 75 tons to 700 tons. Services include an in-house tool room, local delivery, assembly, welding, bonding, insert molding, decorating and robotics.

Sources of Project Funds  
 \$500,000 Regional 166 Direct Loan Program  
 \$166,000 Company Contribution  
 \$989,000 First Federal Bank  
 \$1,655,000

Uses of Project Funds  
 \$575,000 Building Acquisition  
 \$1,035,000 Building Renovation  
 \$45,000 Machinery & Equipment  
 \$1,655,000

Development's financing assistance represents not more than 75% of the total project investment at the Project Site. The loan will have a 15 year term with a 3% interest rate.

As a result of the project and State assistance provided, B&B has committed to 10 new jobs and 94 retained jobs at the Project Site.

Development will require a first lien position on the machinery & equipment. Development will also require a personal guaranty from Donald V. Gillette, President of B&B Molded Products, and a corporate guaranty from B&B Acquisition, Inc.

**Attachments**

**Controlling Board Request No.: DEV0102995**

Attachment Type	Attachment Description
No attachments found.	

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**CAPITAL REQUEST**

Controlling Board No.  
**EXP0100469**

Status: Scheduled  
 Meeting Date: 8/22/2016

GENERAL INFORMATION		
<b>Agency</b> Expositions Commission  <b>Division/Institution</b> Expositions Commission  <b>Eligible for Local Administration?</b> Yes	<input type="radio"/> Real Estate Acquisition <input type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G) <input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15) <input type="radio"/> Higher Education Authorization Request (Sec. 3333.071) <input type="radio"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  S.B. 310  <b>Eligible for OBM Director Approval?</b>  No
	<input checked="" type="radio"/> Capital Request <input checked="" type="radio"/> Release of Capital Funds (R.C.Sec. 127.14G) <input type="radio"/> Transfer of Capital Funds (R.C.Sec. 127.14G and/or Sec. 127.15) <input checked="" type="radio"/> Waiver of Competitive Selection (R.C.Sec. 127.16B) <input checked="" type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (R.C.Sec. 127.162) <input type="radio"/> Release Percent for Arts (R.C.Sec. 3379.10) <input type="radio"/> Other Statutory Authority/Bill Section: <input type="radio"/> Other:	

VENDOR INFORMATION						
For	Vendor ID	FY	Amount	Name	Address	County
EXP01		2017	\$46,028.00	Bigbelly	150 A Ste. 103 Needham, MA 02494	

TRANSFER INFORMATION								
From	To	FY	Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Transfer Amount	Prev Rel Amount

FUNDING INFORMATION				
Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	Total Amount
	7026	C72312	Renovations and Equipment Replacement	\$46,028.00

SIGNATURES	
  Agency Director or Authorized Agent  07/21/2016  Date	On The Date Of    Controlling Board President/OBM Director

AGENCY CONTACT	
Name: Doug L Smalley	Title: Finance Director

**REQUIRED EXPLANATION OF REQUEST**

The Expositions Commission respectfully requests Controlling Board approval to release capital funds in the amount of \$46,028.00 from fund 7026, ALI C72312 (Renovations and Equipment Replacement) in FY17, and a waiver of competitive selection to pay Bigbelly, 150 A. Ste 103, Needham, Ma., 02494 for the purchase of 10 Solar Compactors to be used at the Ohio Expo Center in Columbus, Ohio, Franklin County.

The request for this purchase is being done on an equipment purchase basis. The project is being done in conjunction with the Ohio Department of EPA. The department of EPA is purchasing 10 units and the Expo Center will in hand purchase an additional 10. The solar compactors will greatly enhance the recycling capabilities of the Expo Center by diverting recyclables from the refuse stream. The compactors have 5 times the compacting capabilities of a standard trash barrel.

Bigbelly was chosen as the vendor of choice for this purchase as they are a sole source manufacturer of the solar compactors. Attached is the release and permit from DAS as well as the sole source vendor letter.

**Attachments**

**Controlling Board Request No.: EXP0100469**

Attachment Type	Attachment Description
Bid tabulations/price quotations	Quote - BigBelly
Sole source vendor letter	Sole source letter - BigBelly
Other	Release and Permit 25K03872

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
Bigbelly	2017	\$46,028.00	25K03872			

**Capital Request Required Information**

**Controlling Board Request No.: EXP0100469**

**Purchases of Equipment - Bigbelly**

1. Identify the equipment and provide the amount of each item.

Supply/Equipment Name	Price per Unit	Number of Units	Amount
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2. Selection Process

- a. Explain how the Request for Proposal (RFP) was publicized or advertised.  
Ohio Department of EPA proposed a joint venture between the two organizations in reducing environmental impact of refuse at the Expo Center.
- b. Number of proposals/quotes distributed. n/a
- c. Number of days in which interested parties had to respond to the RFP. 0
- d. Number of proposals received. 0
- e. For each proposal received provide name, complete address of the principal place of business, and amount of each proposal (or attach a list).

Name	Proposal Amount	Address	City	State	County
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- f. Indicate who rated the responses and was involved in the selection of the contractor.  
Department of EPA.

3. Identify the selected vendor. Bigbelly

Explain why this vendor was selected.  
Sole Source

4. Provide vendor's location of their principal place of business.

150 A Ste. 103  
Needham, MA 02494

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**OPERATING REQUEST**

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Controlling Board No.  
**DOH0100349**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Health  <b>Division/Institution</b> Health	<input checked="" type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input checked="" type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input type="radio"/> Other Statutory Authority/Bill Section: <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14)  <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  HB 64  <b>Eligible for OBM Director Approval?</b>  No
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code
DOH01	0000074328	2017	\$32,000.00	Ohio Child Care Resource and Referral Association	2760 Airport Drive, Suite 160	Columbus	OH	Franklin	43219

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
FED	3920	440618	FEDERAL PUBLIC HEALTH PRGMS	2017	\$32,000.00		\$.00

**SIGNATURES**

*Richard Hodges, M.P.A.*

Agency Director or Authorized Agent

08/01/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Paul Maragos	Title: Health Planning Admin 3
Phone: (614) 644 - 6213	Fax: (614) 752 - 9783
E-Mail: Paul.Maragos@odh.ohio.gov	

**REQUIRED EXPLANATION OF REQUEST**

The Department of Health respectfully requests Controlling Board approval to waive competitive selection in the amount of \$32,000 from Fund 3920, ALI 440618 (Federal Public Health Programs), in FY17 to contract with Ohio Child Care Resource and Referral Association (OCCRRA), Columbus, Ohio for the Help Me Grow Program.

In the early childhood field, the trend to include all sectors within the field in all of the different aspects of the professional development system has been presented as best practice policy to promote collaboration and sharing of resources. Constituents within these different

sectors benefit from the knowledge shared by providers of early intervention services through the opening of early intervention related training to child care professionals, early childhood teachers and other practitioners.

OCCRRA will provide online access to the web-based OPDN Registry for all Help Me Grow (HMG) staff. They will support verification of OPDN profiles by providing staff and administrative support to assist with such processes. OCCRRA will continue to develop the OPDN Registry to allow for Department of Health (ODH) staff to administer the Registry and create specialized reports so that ODH may monitor HMG staff/county compliance with Personnel Standards Policies.

The Registry will serve as the common tool that allows HMG professionals to document and quantify their professional growth and accomplishments and, by doing so, to define and advance the profession. In addition, it will allow Ohio to have an up to the minute picture of the early childhood and afterschool workforce. Participation in the Registry will allow ODH to:

1. Document and verify required credential information for professionals latest completion of required trainings, in-service hours, high school diploma/GED and administrative requirements
2. Reduce the time, cost and the administrative burden on licensing specialists, allowing them to focus more on the health and safety of programs while on site
3. Track and report specialized training requirements for specific programs and systems including HMG,
4. Provide comprehensive workforce information for policy decisions, and allow for the identification of qualified programs and trainers.
5. Track specific training attendance and the training needs of their targeted population.

HMG personnel are required to obtain their professional credential through the OPDN Registry. The Ohio Child Care Resource and Referral Association manages the Ohio Professional Development Network (OPDN). OCCRRA provides a forum for input and involvement of childhood advocacy and professional organizations, and their public and private partners to examine childhood professional development initiatives. This collaborative partnership continues its efforts to strengthen and build a system that provides support for the continued growth, learning, and advancement of childhood professionals in Ohio. Hence, OCCRRA is the only entity that can provide access to the OPDN.

**Attachments** **Controlling Board Request No.: DOH0100349**

Attachment Type	Attachment Description
Release and Permit	Blanket Release and Permit
Sole source justification letter	Sole Source Letter
Contract	Vendor Signed Contract

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
Ohio Child Care Resource and Referral Association	2017	\$32,000.00	DOH1617	04/29/2015	State Purchasing	

**Operating Request Required Information**

**Controlling Board Request No.: DOH0100349**

**New Contract - Ohio Child Care Resource and Referral Association**

1. Selection Process: Was this contract subject to selection by a Request for Proposal (RFP) process? No  
 Explain why this contract was not subject to an RFP process  
 HMG personnel are required to obtain their professional credential through the OPDN Registry. The Ohio Child Care Resource and Referral Association manages the Ohio Professional Development Network (OPDN). Hence, OCCRRA is the only entity that can provide access to the OPDN.
2. Provide the following selected contractor information:  
 Ohio Child Care Resource and Referral Association  
 2760 Airport Drive, Suite 160  
 Columbus, OH 43219  
 County: Franklin
3. Contractor's location from which all or most of the contract work will be performed, if different from the location of principal place of business. (For institutional agencies, cite the location of the institution, including the city and county, where services are to be performed.)  
  
 same
4. Institutional agencies only: Is the contractor currently performing services at the institution listed above?

5. Specify the deliverables of this contract or describe the scope of service(s) to be performed by this contractor. OCCRRA will provide online access to the webbased OPDN Registry for all HMG and MIECHV staff, support verification of OPDN profiles, and continue to develop the OPDN Registry.

6. Cite the account category of expense being used for this purchase of service(s).

Account Category	Subject	Amount	Non-Exempt Amount
510050		\$32,000.00	\$32,000.00

**Total Amounts** \$32,000.00 \$32,000.00

7. Duration of this contract (beginning and ending dates) within the fiscal biennium.

Beginning Date	Ending Date
08/22/2016	06/30/2017

8. Is the contractor already performing work under this contract? No

9. Identify all state contracts which the selected contractor has had approved by the Controlling Board since the beginning of the last fiscal year through this fiscal year to date. Also include contracts approved for this agency or institutions of higher education.

- a. Total number of contracts. 1
- b. For each contract list the state agency and the contract amount.

Agency	Contract/Agreement Amount	FY
Health	\$95,000.00	16

10. Contractor Procurement Compliance:

a. Is this contractor in compliance with Buy America? Yes

Explain: Vendor located in Ohio

b. Is this contractor in compliance with Buy Ohio? Yes

Explain: Vendor located in Ohio.

11. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	0	20
Percentage of Women	0%	90%
Percentage of Minorities	0%	5%

12. What percent of the work will be done by subcontractors? 0

If more than 50%, provide the same information for each subcontractor as requested in number 11 above for the contractor.

Subcontractor	Nationwide # of Employees	Nationwide % of Women	Nationwide % of Minorities	Ohio # of Employees	Ohio % of Women	Ohio % of Minorities

13. Provide all subsequent renewal schedules (beginning and ending dates) and amounts associated with this contract.

A contract renewal is the exercise of an option to enter into a subsequent contract with a vendor in accordance with renewal provisions specified in a preceding contract.

Beginning Date	Ending Date	Total Lease Amount

Explain contract provisions. n/a



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**FUND/APPROPRIATION REQUEST**

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Controlling Board No.  
**JFS0100393**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<b>Agency</b> Job and Family Services  <b>Division/Institution</b> Office of Fiscal Services	<b>Authorization Requested Pursuant to Revised Code Section 131.35</b>  <input checked="" type="checkbox"/> Increase Appropriation Authority  <input type="checkbox"/> Create a New Fund  <input type="checkbox"/> Establish Appropriation Authority	<b>Fiscal Year(s)</b>  2017  <b>Bill No.</b>  H.B. 64
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**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Fund/Appropriation Line Item Name	FY	Current Appropriation Amount	Amount of Increase or New Fund	Total Appropriation Amount
	5RX0	600699	Workforce Development Projects	2017	\$100,000.00	\$900,000.00	\$1,000,000.00

**SIGNATURES**

*Cynthia C. Dungey*

Agency Director or Authorized Agent

07/29/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Jay R Easterling	Title: Deputy Director
Phone: (614) 466 - 6609	Fax: (614) 995 - 4876
E-Mail: jay.easterling@jfs.ohio.gov	

**REQUIRED EXPLANATION OF REQUEST**

The Ohio Department of Job and Family Services (ODJFS) respectfully requests Controlling Board approval to increase appropriation authority in state fund 5RX0, ALI 600699 Workforce Development Projects by \$900,000.00.

This increase in appropriation will enable ODJFS to collect revenue from other state agencies operating federally funded workforce and education programs in order to co-sponsor the Ohio Longitudinal Data Archive (OLDA) envisioned by the Governor's Office of Workforce Transformation and hosted by The Ohio State University (OSU). This data repository, formerly funded through a Department of Labor workforce data quality grant, enables researchers to review employment successes of participants over time relative to their education, training, and other services received. For details on the OLDA, see <http://chrr.osu.edu/projects/ohio-longitudinal-data-archive>.

Attachments		Controlling Board Request No.: JFS0100393
Attachment Type	Attachment Description	
Other	OLDA	

**Fund/Appropriation Request Required Information** Controlling Board Request No.: JFS0100393

1. Identify the source of additional revenue (e.g., increase in fee, increase in state or federal grants, etc.).

ODJFS will collect fair share contributions from other state agencies that upload employment and training participant data to the OLDA and conduct research using the archive, including Ohio Department of Education, Ohio Department of Higher Education, Opportunities for Ohioans with Disabilities, and possibly additional state agency partners considering participation in the data sharing initiative.

2. If applicable, explain why creating and/or increasing a new fund and/or line item is more appropriate than depositing the revenue into an existing fund and increasing the appropriation authority of an existing line item.  
N/A
3. Time line: Has the revenue been received? No  
When is the revenue expected to become available? ODJFS will invoice the other partner agencies for their contributions once the appropriation level is increased.

4. For federal funds only, provide the following information:
- a. Grant identification number from the Catalog of Federal Domestic Assistance:
  - b. Amount of state matching funds required: 0
  - c. Source (appropriation line item) of that match:
  - d. Statutory or executive authority for participation in the program:

Include a brief summary of the text or a copy of the reference.

5. How will the additional appropriation and/or cash be used?  
The grant agreement with the OSU Center for Human Resource Research will be extended through SFY17. OSU will use the funds to store the shared data, conduct data transfers based on a routine schedule, consult with stakeholders in the project on data integration, research and overall governance, test, edit, and clean files to ensure integration, and submit project updates and research reports.

Provide the following information below relative to this budgetary adjustment. NOTE: If a new fund and new appropriation authority are being requested, the "Current" and "Requested" columns are not required.

Account Category	Account Category Description	Current Appropriation Authority	Requested Increase in Appropriation	Total Appropriation Authority
500	Personal Services - Payroll	\$0.00	\$0.00	\$0.00
510	Purchases Personal Services and Others	\$0.00	\$0.00	\$0.00
520	Supplies and Maintenance	\$0.00	\$0.00	\$0.00
530	Equipment	\$0.00	\$0.00	\$0.00
550	Subsidies and Shared Revenue	\$100,000.00	\$900,000.00	\$1,000,000.00
570	Capital Items	\$0.00	\$0.00	\$0.00
590	Judgements, Settlements and Bonds	\$0.00	\$0.00	\$0.00
Other	Other	\$0.00	\$0.00	\$0.00
	<b>Total:</b>	<b>\$100,000.00</b>	<b>\$900,000.00</b>	<b>\$1,000,000.00</b>

6. For each additional amount shown in the table, provide a short description of what the dollars will be used to accomplish. For example, if increasing a subsidy account category, provide detail on the added recipients or the allocation formula for distribution of moneys. For Account Category 500, respond to specific questions in number 9 below.

Account Category	Short Description
500	
510	
520	
530	
550	Extend the sub-grant agreement with OSU (previously funded under a federal award.)
570	
590	
Other	

7. Will this transfer be used to maintain current service levels, expand an existing program or activity, or begin a new program? Explain.  
The appropriation request will be used to maintain current service levels.

8. Based upon the response to number 7, explain how these services or programs would have been funded if this

additional funding were not available.

The federal workforce data quality grant that launched the archive is no longer available, so without this shared partner revenue, the OLDA would need to be shut down or other revenue sources identified to sustain it.

9. Account Category 500-Personal Services:

a. Explain why changes are being requested in the personal services account category 500.

N/A

b. How many existing staff are being affected by this transfer? 0

What appropriation line item are they currently being paid?

c. How would these existing staff have been affected if these additional funds were not available?

0

d. Will new staff be hired as a result of the additional funds? No

10. List any other transfers involving these appropriation line items and/or cash approved by the Controlling Board in the current biennium, including the date and requested amount of the adjustment(s).

ALI	Transfer Date	Transfer Amount	CBR Number
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**OPERATING REQUEST**

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Controlling Board No.  
**JFS0100394**

Status: Scheduled  
 Meeting Date: 8/22/2016

**GENERAL INFORMATION**

<p><b>Agency</b> Job and Family Services</p> <p><b>Division/Institution</b> Contracts and Acquisitions</p>	<input type="radio"/> Waiver of Competitive Selection (Revised Code Section 127.16B) <input type="checkbox"/> No Competitive Opportunity <input type="checkbox"/> Agency Released Competitive Opportunity <input checked="" type="radio"/> Agency Released Competitive Opportunity (Revised Code Section 127.162) <input type="radio"/> Other Statutory Authority/Bill Section: <input type="radio"/> Operating Transfer Request (Revised Code Section 127.14) <input type="checkbox"/> Appropriation <input type="checkbox"/> Cash <input type="checkbox"/> Other Statutory Authority/Bill Section:	<p><b>Fiscal Year(s)</b> 2017</p> <p><b>Bill No.</b> H.B. 64</p> <p><b>Eligible for OBM Director Approval?</b> No</p>
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**VENDOR INFORMATION**

For	Vendor ID	FY	Amount	Name	Address	City	State	County	Zip Code
JFS01	0000235500		\$75,000.00	Results Unlimited LLC	8917 S OLD STATE RD PMB 203	Lewis Center	OH	Delaware	43035

**FUNDING INFORMATION**

Fund Group	Fund Code	Appropriation Line Item	Appropriation Line Item Name	FY	Amount	FY	Amount
	GRF	600546	HEALTHY FOOD FINANCING INITIATIVE		\$ .00	2017	\$75,000.00

**SIGNATURES**

*Cynthia C. Dungey*

Agency Director or Authorized Agent

08/01/2016

Date

On The Date Of

Controlling Board President/OBM Director

**AGENCY CONTACT**

Name: Jay R Easterling Title: Deputy Director

Phone: (614) 466 - 6609 Fax: (614) 995 - 4876 E-Mail: jay.easterling@jfs.ohio.gov

**REQUIRED EXPLANATION OF REQUEST**

The Ohio Department of Job and Family Services (ODJFS) respectfully requests Controlling Board approval of an agency released competitive opportunity in the amount of \$75,000.00 from GRF, ALI 600546 (Healthy Food Financing Initiative) in FY17, to contract with Results Unlimited LLC (Lewis Center, Ohio), to conduct an evaluation of the health impact of the Healthy Food Financing Initiative.

Section 305.53 of Am. Sub. H.B. No. 64 established the Healthy Food Financing Initiative (GRF/ALI 600546) to support healthy food access in underserved communities in urban and rural low and moderate income areas. This same legislation requires ODJFS to competitively select an Ohio-based research and/or academic institution to evaluate the health impact of the initiative.

**Attachments**

Controlling Board Request No.: JFS0100394

Attachment Type	Attachment Description
Other	MBE Summary
Contract	Vendor signed contract
Other	Section 305.53

**Release and Permit Information**

Name	FY	Amount	R & P #	R & P Date	Issued By	Comments
Results Unlimited LLC		\$75,000.00				

**Operating Request Required Information**

Controlling Board Request No.: JFS0100394

**New Contract - Results Unlimited LLC**

1. Selection Process: Was this contract subject to selection by a Request for Proposal (RFP) process? Yes

a. Explain how the RFP was publicized or advertised.

The opportunity was advertised on the ODJFS and DAS websites, and email notifications were sent to state supported institutions of higher education with whom ODJFS has used in the past for research and evaluation services.

b. Number of proposals distributed. 35

c. Number of days in which interested parties had to respond to the RFP. 28

d. Number of proposals received. 2

e. Information for each proposal received (or see attachment).

Name	Proposal Amount	Address	City	State	County
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f. Explain why this contractor was selected.

Only one of the two Proposals met the mandatory minimum requirements set forth in the RFP.

g. Indicate who rated the responses and was involved in the selection of the contractor.

Jennifer Johnson, Sandra Hollingsworth and Sue Mikle from ODJFS/Office of Family Assistance.

2. Provide the following selected contractor information:

Results Unlimited LLC  
8917 S OLD STATE RD PMB 203  
Lewis Center, OH 43035  
County: Delaware

3. Contractor's location from which all or most of the contract work will be performed, if different from the location of principal place of business. (For institutional agencies, cite the location of the institution, including the city and county, where services are to be performed.)

4. Institutional agencies only: Is the contractor currently performing services at the institution listed above?

5. Specify the deliverables of this contract or describe the scope of service(s) to be performed by this contractor.

Comprehensive and detailed report on the analysis of the methodology used by the Grantee to select and approve applicants for HFFI funding potential impact of the selected applicants in the community that includes job creation and retention impact of selected projects on the health of the community with regard to healthy food options and proximity to impacted low income populations recommendations for improvements/changes should program be continued in the next biennium.

6. Cite the account category of expense being used for this purchase of service(s).

Account Category	Subject	Amount
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7. Duration of this contract (beginning and ending dates) within the fiscal biennium.

Beginning Date	Ending Date
07/01/2016	06/30/2017

8. Is the contractor already performing work under this contract? No

9. Identify all state contracts which the selected contractor has had approved by the Controlling Board since the beginning of the last fiscal year through this fiscal year to date. Also include contracts approved for this agency or institutions of higher education.

- a. Total number of contracts. 0
- b. For each contract list the state agency and the contract amount.

Agency	Contract/Agreement Amount	FY
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10. Contractor Procurement Compliance:

a. Is this contractor in compliance with Buy America? N/A

Explain: Not applicable for this contract

b. Is this contractor in compliance with Buy Ohio? N/A

Explain: Not applicable for this contract

11. Provide the following employee information:

	Nationwide	Ohio
Total Number of Employees	0	3
Percentage of Women	0%	100%
Percentage of Minorities	0%	33.3%

12. What percent of the work will be done by subcontractors? 0

If more than 50%, provide the same information for each subcontractor as requested in number 11 above for the contractor.

Subcontractor	Nationwide # of Employees	Nationwide % of Women	Nationwide % of Minorities	Ohio # of Employees	Ohio % of Women	Ohio % of Minorities
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13. Provide all subsequent renewal schedules (beginning and ending dates) and amounts associated with this contract.

A contract renewal is the exercise of an option to enter into a subsequent contract with a vendor in accordance with renewal provisions specified in a preceding contract.

Beginning Date	Ending Date	Total Lease Amount
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Explain contract provisions. No contract renewals or extensions are anticipated at this time.

